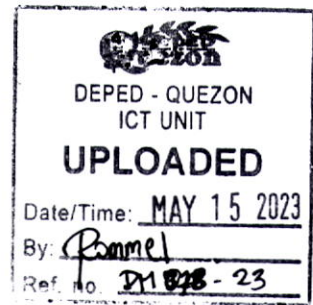




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



10 May 2023

**OFFICE MEMORANDUM**  
**OM No. 048, s. 2023**

**GENDER SENSITIVE HEALTH PROTOCOL ACTIVITIES IN THE WORKPLACE**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Section/Unit Heads  
SDO Personnel  
All Other Concerned

In reference to the provisions of **Republic Act No. 9710** otherwise known as **Magna Carta for Women**, and **DepEd Order No. 32, s. 2017** titled **Gender-Responsive Basic Education Policy**, the School Governance and Operations Division (SGOD), through the School Health Section (SHS) will hold its advocacy campaign with the theme **Gender Sensitive Health Protocols Activities in the Workplace on May 25-26, 2023**.

Specifically, the activity aims to promote better performance of SDO personnel in their respective workplace through provision of gender-sensitive basic reproductive health services.

The seminar-workshop of 70 SDO personnel will be held on **May 25, 2023** while the conduct of cervical cancer screening such as Vaginal Inspection with Acetic Acid (VIA) and Papsmear as well as Digital Rectal Exam (DRE) will be on **May 26, 2023** at venue to be announced. The activity will start at 7:30 in the morning following the safety protocols set by the IATF.

Aligned with the activity is the advocacy to SDO personnel relative to the prevention and control of heat stress and provision of medical health services to identified seniors and persons with disability in the workplace.

Food and other training supplies expenses shall be charged against GAD Fund subject to usual accounting and auditing rules and regulations.

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Please see Enclosure Nos. 1 and 2 for the list of participants and indicative training matrix.

Immediate dissemination of this Memorandum is desired.

  
**ROMMEL O. BAUTISTA, CESO V**  
Schools Division Superintendent 

shsplmr05/10/2023

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19.	Cashier	Apollo Salanguit
20.	Records	Amador Capinpin
21.	Records	Leovigildo Gaela
22.	Supply	Hector C. Laurio
23.	Supply	Honeylyn Besas
24.	SGOD	Mary Joyce P. Salamat
25.	SGOD	Shara S. Garcia
26.	YFS	Hazel Ann S. Camo
27.	YFS	Leah A. Perez
28.	ICT	Cristell Mae Dionne M. Suante
29.	Personnel	Richelle P. Villamor
30.	Personnel	Therese Jeanne T. Reyes
31.	Personnel	Akimi Therese M. Asano
32.	Personnel	Anna Jean M. Ogerio
33.	Personnel	Famela B. Fontarum
34.	PAR	Alma M. Quiambao
35.	PAR	Lea Abejo
36.	Health	Ma. Teresita Abella
37.	Health	Princess Leni May M. Rejano
38.	Health	Lavinia R. Cueto
39.	Health	Clarissa A. Buenafrancisca
40.	Health	Luisa E. Parco
41.	Health	Kathleen Mae D. Noblefranca

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42.	Health	Eusylida U. Carandang
43.	Health	Genesis E. Olarte
44.	Health	Jose Macario Ernie V. Patiño
45.	Health	Maria Rosario C. Camilon
46.	Health	Ana-Norwina Zarsadias
47.	Health	Meybel Nantes
48.	Health	Marian Lina
49.	Health	Nipsirc John Ian Hari
50.	Health	Ronilo Paderon
51.	Health	Dennis Fernando De Villa
52.	Health	Maria Michelle Querubin
53.	Health	Vivien Sayat
54.	Health	Perry Napenas
55.	Health	Clarissa Escudero
56.	Health	Ma. Theresa Lim
57.	Health	Fancis Rainier De Leon
58.	Health	Charmagne A. Rodel
59.	Health	Soren Joshua Pabella
60.	Health	Nessan Ingrid Rapada
61.	Health	Maria Nerissa A. Diego
62.	Health	Zyra Mae Rapada
63.	Health	Marinel Malabonga
64.	Health	Heide H. Gabriel

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65.	Health	Karen E. Danseco
66.	SGOD	Elizabeth M. De Villa
67.	SMME	Bernadit Tupas
68.	Records	Ador Capinpin
69.	Acctg	Amparo Masajo
70	GSS	Boyet Flancia

**Day 2: VIA/ Papsmear/ DRE**

No.	Office	Name of Personnel for VIA/Papsmear/DRE
1	Admin	Maria Dolores D. Atienza
2.	Admin	Shiela Marie S. Mendoza
3.	Admin	Layla Anna Magtangob
4.	Admin	Madonna R. Evangelista
5	Admin	Eleanor V. Romulo
6.	Admin	Christine A. Alviso
7.	Admin	Arlene Tolentino
8.	OSDS	Florice R. Lagos
9.	OSDS	Sarah Lynn D. Oczon
10.	Accounting	Maria Aubrey R. Arellano
11.	Suppy	Hector C. Laurio
12.	SGOD	Mary Joyce P. Salamat
13.	SGOD	Shara S. Garcia
14.	YFS	Hazel Ann S. Camo

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15.	YFS	Leah A. Perez
16.	ICT	Cristell Mae Dionne M. Suante
17.	Personnel	Richelle P. Villamor
18.	Personnel	Therese Jeanne T. Reyes
19.	Personnel	Akimi Therese M. Asano
20.	Personnel	Anna Jean M. Ogerio
21.	Personnel	Famela B. Fontarum
22.	PAR	Alma M. Quiambao
23.	PAR	Lea Abedo
24.	Health	Ma. Teresita M. Abella
25.	Health	Sarah Jean Almeyda

**ARH TWG**

1. Lavinia Cueto
2. Luisa Parco
3. Clarissa Buenafrancisca
4. Princess Leni May Rejano
5. Kathleen Nobrefranca
6. Eusylda Carandang

\*\*\*\* Nothing follows \*\*\*\*





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Enclosure to DM No. 525 s. 2023

**List of Participants**

**Gender Sensitive Health Protocol Activities in the Workplace**

**Day 1 - Training:**

No.	Office	Name of Participant
1.	Admin	Maria Dolores D. Atienza
2.	Admin	Shiela Marie S. Mendoza
3.	Admin	Layla Anna Magtangob
4.	Admin	Christine A. Alviso
5.	Admin	Arlene Tolentino
6.	Budget	Jeffrey Maaño
7.	Budget	Rowena Adalim
8.	Legal	Carleen Aguila
9.	OSDS	Floricel R. Lagos
10.	OASDS	Marinel Obmerga
11.	OASDS	Rena Rodil
12.	GSS	Milo Altovar
13.	GSS	Lionel Audine
14.	Accounting	Maria Aubrey R. Arellano
15.	Accounting	Brandon De Mesa
16.	Accounting	Jerico Avila
17.	Accounting	Gladita Loredo
18.	Cashier	Ma. Gloria Cantos

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Enclosure to DM No. 076 s. 2023

**Program of Activities**

**Gender Sensitive Health Protocol Activities in the Workplace**

<b>Date</b>	<b>Activity</b>	<b>Person Responsible</b>
<b>May 25, 2023</b>		
Day 1		
Part I	Preliminaries	
7:30-8:00 a.m.	Attendance/Registration	Eusylida U. Carandang, RN SDO ARH Coordinator
8:00- 8:30	Opening Program	Lavinia R. Cueto, MSN, RN SDO ARH Coordinator
	National Anthem	AVP
	Prayer	AVP
	Roll-call	Kathleen Mae D. Noblefranca SDO ARH Coordinator
	Welcome Remarks	Elizabeth M. De Villa SGOD-Chief
	Inspirational Message	Rommel C. Bautista, CESO V
	Program Objectives and Timeline	Clarissa Buenafrancisca SDO ARH Coordinator
Part II		
9:30 a.m.- 10:30a.m.	Health Care and Assessment on Various Reproductive Health Diseases	IPHO Speaker
10:30 a.m.- 12:00 a.m.	Let's Talk about Cervical Cancer and Breast Cancer...	IPHO Speaker
12:00-1:00	Lunch break	
1:00 p.m. – 2:00 pm	What you should know about Prostate Cancer?	IPHO Speaker

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2:00 p.m. -3:00 pm	Healthy measures in the Prevention and Control of Heat Stress in the Workplace	Dennis Fernando M. De Villa
3:00 pm. – 4:30 pm	Awareness on the rights and benefits of Senior Citizen and Person with Disability among employees in the workplace	Vivien D. Sayat
Day 2		
<b>May 26, 2023</b>		
8:30 a.m.- 9:00 a.m.	Attendance/Registration	Eusylida U. Carandang, RN SDO ARH Coordinator
9:00 a.m. – 3:00 pm	VIA / Papsmear / DRE Examination	IPHO
	Consultation	IPHO

Masters of Ceremony: Kathleen Mae D. Noblefranca and Lavinia R. Cueto  
Documenters: Clarissa B. Ladignon & Luisa E. Parco

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